

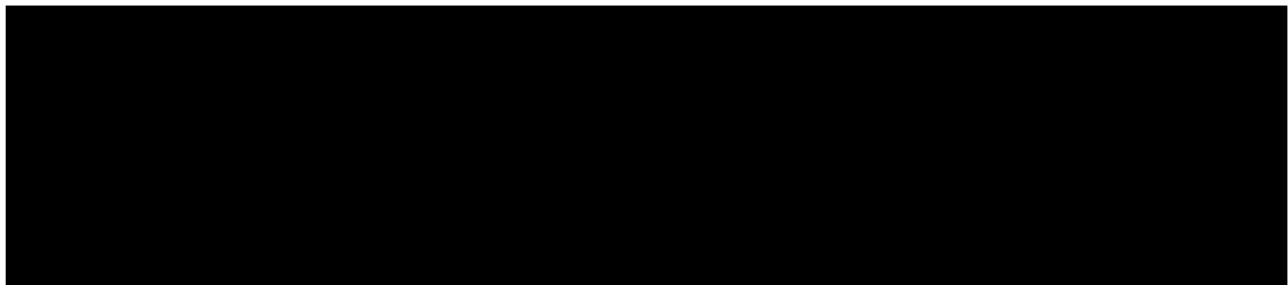
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OC M-74-594
18 October 1974

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Weekly Report

25X1C



25X1A 3. Material is being issued to provide a KW-7 link
25X1A [redacted] to support the President's upcoming
visit [redacted]

25X1A 4. Our first Automated Relay System was airlifted to
[redacted] on 14 October. Installation will begin on 28 October.

25X1A 5. Chief, [redacted] is planning to attend
25X1A the Support Conference [redacted] scheduled for mid-November.

25X1A 6. Installation of a 100 KW Uninterrupted Power System
[redacted] is scheduled to begin about 28 October. Site prepara-
tion is almost complete and all material is on site.

25X1A 7. Communications support will be provided to the LA/COS
Conference scheduled for the week of 21 October [redacted]

25X1A 8. The [redacted] is scheduled for a
four-hour outage on 19 October to permit installation of new
hardware. Alternate routing will be initiated to provide
continuity of service.

25X1A 9. OC and DDS&T representatives will visit [redacted] during
25X1A the week of 21 October to perform tests on [redacted] circuitry.

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10. A [REDACTED] team will be in Headquarters on 21-22 October to conduct a site survey in the Signal Center, Cable Secretariat, and Operations Center in preparation for the CDS installation.

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11. SKYLINK terminal installations are near completion in [REDACTED]. A Headquarters engineer is [REDACTED] surveying for the installation there.

12. OMB Hearings of the FY-1976 OC budget are scheduled for 23 October.

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13. Training:

25X1A

A. [REDACTED] The training workload [REDACTED] for the week of 21 October is projected to be 10 courses of instruction with 57 students enrolled. A breakdown of student enrollment by Agency component is as follows:

Office of Communications	50
DDO/Division D	6
DDS&T	1

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B. [REDACTED] Conferences and seminars scheduled [REDACTED] during the period 14-18 October are:

Date	Activity	Attending
20-21 October	DD/A Plans Staff Meeting	8
20-24 October	Office of Security SACs Conference	28
21-25 October	OC Practical Writing Course	11
21-25 October	Information Science for Financial Management Course	22
22-25 October	DD/A Trends & Highlights Course	51
24-25 October	OSR Branch Seminar	5

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[REDACTED]

Director of Communications

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